

KARRINYUP SAINTS JUNIOR FOOTBALL CLUB (INC)

CONSTITUTION

1. NAME

The name of the club shall be **KARRINYUP SAINTS JUNIOR FOOTBALL CLUB (INC)**, hereinafter referred to as '**The Club**'.

2. OBJECTS

The objects of the club shall be:

- (a) To foster the Australian National Game of Football;
- (b) To promote, encourage, teach and improve the standard of the Australian Rules Game of Football among juniors in the Stirling district;
- (c) To provide organised competition for juniors in any such age group as may be determined by the Club or any other authority having jurisdiction over such matters;
- (d) To organise sponsors and field teams within the prescribed age groups;
- (e) To arrange and conduct inter-club or other matches not under the authority of any Association or Governing Body provided always that such matches do not contravene any rules or timetables of the Club;
- (f) To promote good fellowship, true sportsmanship and citizenship among juniors under the jurisdiction of the club;
- (g) To facilitate the progress of players from junior ranks to senior ranks, ie; Stirling Amateur Football Club, or any such other Associations as may be deemed necessary;
- (h) To offer, arrange or grant contributions towards the provisions of prizes, trophies, awards or distinctions to the players or members of the Club;
- (i) To accept subscription donations or to borrow, raise or secure the payments of monies for the purpose of acquiring the necessary facilities or equipment as required to assist the promotion of the game in any such manner as the Club thinks fit;
- (j) To legitimately acquire any equipment or property and provide facilities such as grounds equipment or dress as may be required for the benefit of the Club and purpose of teaching or playing of the game or calculated to assist the promotion of any of the Club's objects;
- (k) To provide facilities and promote healthy social life, recreation, entertainment and amusement to all adult and junior members;
- (l) To foster and promote social relationship between all other junior clubs, councils and zones in the city, country or state;
- (m) Generally to take all such steps and proceedings and do all such acts and deeds which the Club members may consider incidental or conducive to its interest or the interest of the game of Australian National Game of Football and the attainment of all or any of the above objects.

3. AFFILIATION

The Club shall be affiliated with the **SUBIACO DISTRICT FOOTBALL COMPETITION**.

4. **COLOURS**

The colours of the Club shall be blue, red, white and yellow. These may be changed at a special general meeting without reference to the Constitution.

Shall now read –

The colours of the Club shall be blue, red and white. These may be changed at a special general meeting without reference to the Constitution.

5. **UNIFORM**

The uniform of the Club shall be as the Executive Committee shall from time to time decide.

6. **MEMBERSHIP**

The Club shall consist of ordinary and honorary life members from Karrinyup Junior Football Club and Osborne Park Junior Sports Club.

Ordinary Members shall be:

Those members who pay full subscriptions as from time to time determined by the Executive Committee. The subscriptions shall be calculated as per family unit, which shall consist of parents or guardians and all children of the family under the age of eighteen (18) years.

Honorary Life Members shall be:

Ordinary members who have been elected by the Club. For details refer to the 'Life Membership' section.

7. **PATRONS**

Karrinyup Junior Football Club and Osborne Park Junior Sports Club shall each appoint one patron in the first year as the Club. Up to ten (10) vice patrons, five (5) from Karrinyup Junior Football Club and five (5) from Osborne Park Junior Sports Club will be appointed in the first year. Both patron and vice patrons shall then be appointed each year at the annual general meeting.

Shall now read –

Karrinyup Saints Junior Football Club shall appoint a patron and vice patron each year at the annual general meeting.

8. **OFFICERS**

The officers of the Club shall consist of a president, two (2) vice presidents (Junior and Senior), honorary secretary, honorary assistant secretary, one (1) registrar, treasurer and a minimum of five (5) committee people who shall be elected at the annual general meeting of the Club.

Shall now read –

The officers of the Club shall consist of a president, a vice president, honorary secretary, honorary registrar, treasurer. This core group shall form the executive committee. In support of this group a number of non-office bearing committee members can and will be encouraged to be appointed.

9. **COMMITTEE OF MANAGEMENT**

The Executive Committee which shall comprise of the officers mentioned in Clause 8 will conduct the management of the Club.

10. **ELECTION OF OFFICERS**

The president, two (2) vice presidents, honorary secretary, honorary assistant secretary, registrar, honorary treasurer and up to five (5) committee persons shall be elected at the annual general meeting and shall hold office till the next annual general meeting when they shall retire but shall be eligible for re-election. All elections shall be conducted by ballot unless the meeting otherwise determines.

Shall now read –

The president, vice president, honorary secretary, honorary registrar, honorary treasurer and non-office bearing committee persons shall be elected at the annual general meeting and shall hold office till the next annual general meeting when they shall retire but shall be eligible for re-election. All elections shall be conducted by ballot unless the meeting otherwise determines.

11. **MANAGEMENT**

- (a) The executive committee shall hold periodical meetings and shall meet at least once a month during the months of January to November in every year. The executive committee may also meet in the month of December in every year if it elects;
- (b) Minutes of resolutions and proceedings of the executive committee meetings shall be entered in a book provided for that purpose;
- (c) Seven (7) members of the executive committee shall form a quorum of which two (2) members from the executive, will need to be present;
- (d) In the event of the president of the office or any more of the vice presidents or one or more of the committee persons not being filled at the annual general meeting or in the event of a casual vacancy in such office the executive committee may choose a person to fill such vacancy and such person chosen shall retain office until the next annual general meeting when he shall be eligible for re-election;
- (e) If any member of the executive committee whether ex officio or not is absent from three (3) consecutive meetings of such committee without sending a satisfactory explanation he shall be deemed to have vacated office and shall not be eligible for re-election in that year and the committee shall choose any person via a ballot to fill any vacancies so arising.

Shall now read –

- (a) The executive committee shall hold periodical meetings and shall meet at least once a month during the months of January to November in every year. The executive committee

may also meet in the month of December in every year if it elects. Additional meetings can be called for special purposes.

- (b) Minutes of resolutions and proceedings of the executive and committee meetings shall be entered in a book provided for that purpose. This shall be maintained by the honorary secretary.
- (c) The members of the executive and general committee shall form a quorum of which two (2) members from the executive, will need to be present;
- (d) In the event of the president or the vice president or one or more of the committee persons not being filled at the annual general meeting or in the event of a casual vacancy in such office the executive committee may choose a person to fill such vacancy and such person chosen shall retain office until the next annual general meeting when he shall be eligible for re-election;
- (e) If any member of the executive or general committee is absent from three (3) consecutive meetings of such committee without sending a satisfactory explanation it may be deemed that they have office and preclude them from re-election in that year. The executive committee may choose a person via a ballot to fill any vacancies so arising. Where impractical for a committee person to attend and with the permission of the president a standing proxy may be cast until such time as that person, is able to attend a committee meeting.

12. **GENERAL POWERS OF EXECUTIVE COMMITTEE**

The executive committee, in addition to any powers specifically conferred upon them and without in any way limiting such powers shall have control of the finances of the Club, power to engage control, dismiss servants and all such administrative powers as may be necessary for carrying out the objects of the Club.

13. **SUB-COMMITTEES**

In addition to all other powers herein contained, the executive committee will appoint the following sub-committee the duties of which shall be decided upon the executive committee.

Shall now read –

In addition to all other powers herein contained, the executive committee will appoint as the need arises any sub-committees with the duties of such sub-committee's being decided upon the executive committee.

Such number of delegates will be appointed as shall be decided upon by the executive committee and the delegates shall comply with instructions for the executive committee with regards to voting when acting as a delegate. One delegate of a meeting shall attend all executive committee meetings and where possible Club Delegate to be President or in his unavailability the Vice President.

14. **COACHES**

Coaches for the teams of the Club shall be called for and appointed by the executive committee within the second week of February of each year. An advertisement calling for applications shall be inserted in the 'Stirling Times' newspaper at least one week prior to the

closing of applications. Further advertising may be carried out at the discretion of the executive committee.

Shall now read –

Coaches for the teams of the Club shall be called for and appointed by the executive committee within the second week of February of each year. An advertisement calling for applications shall be inserted in a public newspaper at least one week prior to the closing of applications. Further advertising may be carried out at the discretion of the executive committee. Where a firm decision cannot be ratified due to reasons unforeseen, the final decision may be held back, until such time as the decision can be made.

15. **EXECUTIVE COMMITTEE**

(a) **President**

The president shall preside at all meetings and functions of the Club. In his/her absence, a vice president shall preside or in his/her absence a chairman shall be elected. The decision by the chairman in all matters respecting the meeting and the conduct of the business there shall be final. The chairman shall have a casting vote.

(b) **Vice Presidents**

The vice presidents shall assist the president at all times and in his absence carry out the duties of the president.

(c) **Honorary Secretary**

The honorary secretary shall be appointed at the annual general meeting and shall carry out such duties as the executive committee may from time to time assign. The honorary secretary shall conduct the correspondence of the Club and shall have custody of all documents other than the financial documents belonging to it.

(d) **Honorary Treasurer**

The honorary treasurer shall be appointed at the annual general meeting and shall keep correct accounts and books showing the financial affairs of the Club and shall receive all monies payable to the funds of the Club and shall pay the same to the credit of the Club's banking account. The honorary treasurer shall submit to the executive committee a monthly statement of income and expenditure together with any recommendations he/she thinks fit. The honorary treasurer shall submit an annual report, audited balance sheet and other such information as required by the executive committee at the annual general meeting.

(e) **Honorary Registrar**

The honorary registrar shall keep a complete record of all players and shall be responsible for the registration of team lists with the appropriate organisation at commencement of the season and maintain the same throughout the year.

(f) **Honorary Assistant Registrar**

The honorary assistant registrar shall assist the registrar in keeping a complete record of all players and shall assist the registrar in completing the registration of team lists with the appropriate organisation at commencement of the season and assist the registrar throughout the year.

Shall now read –

(a) **President**

The president shall preside at all meetings and functions of the Club. In his/her absence, a vice president shall preside or in his/her absence a chairman shall be elected. The decision by the chairman in all matters respecting the meeting and the conduct of the business there shall be final. The chairman shall have a casting vote.

(b) **Vice President**

The vice president shall assist the president at all times and in his absence carry out the duties of the president.

(c) **Honorary Secretary**

The honorary secretary shall be appointed at the annual general meeting and shall carry out such duties as the executive committee may from time to time assign. The honorary secretary shall conduct the correspondence of the Club and shall have custody of all documents other than the financial documents belonging to it.

(d) **Honorary Treasurer**

The honorary treasurer shall be appointed at the annual general meeting and shall keep correct accounts and books showing the financial affairs of the Club and shall receive all monies payable to the funds of the Club and shall pay the same to the credit of the Club's banking account. The honorary treasurer shall submit to the executive committee a monthly statement of income and expenditure together with any recommendations he/she thinks fit. The honorary treasurer shall submit an annual report, audited balance sheet and other such information as required by the executive committee at the annual general meeting.

(e) **Honorary Registrar**

The honorary registrar shall keep a complete record of all players and shall be responsible for the registration of team lists with the appropriate organisation at commencement of the season and maintain the same throughout the year.

16. **CHEQUES**

All cheques drawn on any account of the Club shall be signed by any two of the following:

- (a) President
- (b) Honorary Secretary
- (c) Honorary Treasurer

Shall now read –

- (a) President
- (b) Vice President
- (c) Honorary Secretary
- (d) Honorary Treasurer

17. **BANKING**

The name of the bank accounts of the Club shall bear the name **KARRINYUP SAINTS JUNIOR FOOTBALL CLUB (INC)**.

18. **EXPENSES**

- (a) The executive committee shall refund any expenses incurred by members for the benefit of the Club subject to confirmation.
- (b) The income and property of the Club whensoever derived shall be applied solely towards the promotion of its objects as set forth in this constitution and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever to its members provided that nothing herein shall prevent the payment in good faith or remuneration to any office or servant of the Club for services actually rendered to the association.

Shall now read –

- (b) The income and property of the Club whensoever derived shall be applied solely towards the promotion of its objects as set forth in this constitution and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever to its members provided that nothing herein shall prevent the payment in good faith or remuneration to any office or servant of the Club for services actually rendered to the association. Deposits held and subscriptions paid that may form part of the clubs income may be re-funded at the executive committee's discretion

19. **ACCOUNTS**

All accounts shall be paid by cheque or cash and a receipt obtained.

Shall now read –

All accounts shall be paid by cheque or cash and a receipt obtained. Where a receipt cannot be provided a statutory declaration duly signed & witnessed can be used in lieu of a receipt.

20. **ANNUAL GENERAL MEETING**

The annual general meeting of the club shall be held in the month of October each year for the following reasons:

- (a) To receive the executive committee's report, balance sheet and auditor's report;
- (b) To elect officers of the Club and members of the committee for the ensuing year;
- (c) To transact such other business to be brought forward of which fourteen (14) days notice in writing shall have been given to the honorary secretary;
- (d) To transact further business as the executive committee may desire to be dealt with;
- (e) Notice of all such business shall be included in the notice calling the meeting.

21. **GENERAL MEETING**

A general meeting of the Club may be held on at least two (2) occasions in every year at such times and on such dates as shall be appointed by the executive committee. The general annual meeting shall transact such business of the Club as the executive committee may desire to be dealt with.

22. **SPECIAL GENERAL MEETING**

A special general meeting of the Club shall be called by the honorary secretary whenever directed by the president or executive committee. On receiving such request the honorary secretary shall within fourteen (14) days from the date of the receipt of the said request, call by mail such meeting.

Shall now read –

A special general meeting of the Club may be called by the honorary secretary whenever directed by the president or executive committee. On receiving such request the honorary secretary shall within fourteen (14) days from the date of the receipt of the said request, call by email, public notice standard mail or other approved means such a meeting.

23. **OTHER MEETINGS**

(a) **Special Executive Meetings**

The special meetings of the executive committee shall be called by the president upon receiving a request signed by no less than five (5) members of the executive committee. Such meeting shall be arranged and convened by the honorary secretary within fourteen (14) days of receipt of such request and a written notification shall be sent to each member of the Club and such notification shall be sent to each member of the executive.

Shall now read –

The special meetings of the executive committee shall be called by the president upon receiving a request signed by no less than five (3) members of the executive committee. Such meeting shall be arranged and convened by the honorary secretary within fourteen (14) days of receipt of such request and a written notification shall be sent to each member of the executive committee.

24. **QUORUMS**

(a) **Annual General Meeting or General Meeting**

A quorum at the annual general meeting or general meeting shall consist of no less than **FIVE PER CENT (5%)** of all financial parents of playing members.

Shall now read -

A quorum at the annual general meeting or general meeting shall consist of no less than **FIVE PER CENT (5%)** of all financial parents of playing members. Proxies can be assigned to executive committee members, provided that such proxy nominations are made in writing to the president prior to the meeting date.

(b) Special General Meeting

A quorum at a special general meeting shall consist of no less than **FIVE PER CENT (5%)** of all financial parents of playing members of the Club.

Shall now read -

A quorum at the special general meeting or general meeting shall consist of no less than **FIVE PER CENT (5%)** of all financial parents of playing members. Proxies can be assigned to executive committee members, provided that such proxy nominations are made in writing to the president prior to the meeting date.

(c) Sub-Committee Meetings

A quorum for meetings of sub-committees shall be stipulated by the executive committee.

25. VOTING AT MEETINGS

In all meetings of the Club only financial members over the age of eighteen (18) years and others stipulated by the constitution or approved of by the executive committee may move or second a motion or vote on any decision with the exception of the president who shall only move or second a motion by vacating the chair and may vote in the case of a deadlock unless otherwise directed by the executive committee.

26. SUBSCRIPTIONS AND FINANCIAL MEMBERS

The annual subscriptions shall be fixed annually by the executive committee and shall be payable annually on or before a date determined by the executive committee. Any such member who is not financial by the date determined by the executive committee shall be deemed ineligible to vote and ineligible as a family unit to participate in the operations of the Club provided always that the executive committee may permit a person to play for the Club on such terms and conditions as it deems fit.

27. FINANCIAL YEAR

The Club's financial year shall end October 31st in each year.

28. **MISCONDUCT**

A judiciary committee of three (3) members (including a chairman) may be appointed by the executive committee to act under and in pursuance of this rule. The judiciary committee shall submit a report of its findings.

If any member in the opinion of the judicial committee be guilty of misconduct or conduct prejudicial to the interest of the Club the judicial committee may refer the matter to the executive committee which may then expel such offending member from the Club or impose such other penalty as they may think fit. Such member may appeal to the annual general meeting or a general meeting of the Club and the decision of the executive committee shall not be interfered with unless by a vote of two thirds majority of the financial members present and voting at such meeting.

29. **INTERPRETATION**

Interpretation of these rules and constitution relating to the Club shall be in the sole determination of the executive committee whose decisions may be binding on all members of the Club until set aside by an annual general meeting, or a special general meeting.

30. **ALTERATION OF CONSTITUTION**

No rule of this constitution shall be amended or repealed, nor shall any new rule be made except on the vote of a two thirds majority of the members present at the annual general meeting or a special meeting duly convened for the purpose. Notice of any proposed amendment, repeal or addition must be given prior to the honorary secretary at least fourteen (14) days prior to the annual general meeting of such amendment, addition or repeal.

31. **AUDITOR**

The members shall elect or appoint an auditor or auditors who shall not be members of the Club at the annual general meeting of the Club.

Shall now read –

The honorary treasurer in conjunction with the executive committee shall elect or appoint an auditor or auditors who shall not be members of the Club or where no obvious conflict of interest is determined may be drawn from a duly qualified member of the club, financial or otherwise.

32. **SEAL HOLDERS**

Two (2) seal holders shall be appointed from the executive committee at the first committee meeting following the annual general meeting in each year.

Shall be deleted as we don't use a common seal.

33. **DISSOLUTION**

The Club may be dissolved or wound up by a resolution at any general or extraordinary general meeting called for such purpose. If upon the dissolution or winding up the Club there remains after the satisfaction of all debts and liabilities any property whatsoever the same shall not be paid to or distributed among the members of the Club but shall be given or transferred to some other association or institution having objects similar wholly or in part to the objects of the Club and which shall prohibit the distribution of its or their income and property among its or their members or to some charitable object or objects which association, institution or object shall be determined by the members of which association, institution or object shall be determined by the members of the Club at or before the time of dissolution or winding up or in default thereof or if and in so far effect cannot be given to such determination then such payment or distribution shall be determined by a judge of the Supreme Court.

34. **LIFE MEMBERS**

Ordinary members who by reasons of special outstanding services to the Club are elected by a three-fourth majority of all members present. Voting to be done at a general meeting on a previous recommendation of the Executive Committee. To be eligible the nominee must have served on the Executive Committee for a minimum of six (6) years (coaching, managing or other sub-committees are not included in this period). Nominations must be in writing to the main committee.

Only one member may be elected in every two (2) years.

Present life members of the Karrinyup Junior Football Club and Osborne Park Junior Sports Club will automatically become life members of the Club.

Shall now read –

Ordinary Members

Ordinary members who by reasons of special outstanding services to the Club are elected by a three-fourth majority of all members present. Voting to be done at a general meeting on a previous recommendation of the Executive Committee.

Executive Committee Members

To be eligible the nominee must have served on the Executive Committee for a minimum of 4 (4) years (coaching, managing or other sub-committees are not included in this period). Nominations must be in writing to the main committee.

Only one member may be elected in every two (1) years.

Present life members of the Karrinyup Junior Football Club and Osborne Park Junior Sports Club will automatically become life members of the Club.

We hereby certify the foregoing to be a true and accurate copy of the Constitution of Karrinyup Saints Junior Football Club (Inc).

_____ President Date: _____

_____ Vice President Date: _____

_____ Patron Date: _____

Initial Constitution Formulated: November, 2000

Revised Constitution Formulated: February, 2010